

Earthquake

Signals and Faculty Directions:

- The action for the children is "**Drop, Cover, and Hold On.**" Students (and you) get under desks / tables, and hold on to a leg of the table. If unable, then get down and cover the back of the neck and head with hands.
- Do NOT automatically rush your class out into the corridor or outside the building. **Wait to hear instructions** from an administrator.
- If you are in an unsafe classroom--the ceiling has collapsed, wires are crackling, broken glass or chemicals are all over the floor, you smell gas or smoke--you will want to leave, BUT you must inspect for damage before you move to safety.
- Account for all your students before you leave the classroom. **Be alert**, as you lead students down stairwells or corridors to anything (dangling lights and ceiling struts, broken glass, slippery floors) that could hurt them or you.
- Once you get to a safe location, communicate your location to an administrator.

Administrators:

- Assess the situation--inside and outside - Decide whether to evacuate all or parts of buildings. - Choose the route(s) and the assembly place - Communicate directions to all teachers.